

**MINUTES OF THE SADDLEWORTH MEDICAL PRACTICE PATIENT  
PARTICIPATION GROUP MEETING HELD AT UPPERMILL SURGERY ON 27<sup>TH</sup>  
JANUARY, 2015**

1. **Aologies** were received from Nicky Collins; Alma McInnes; Eamon O'Daly; Sue Palfrey; Julia Schofield and Edna Simister-Wolstenhulme.
2. **Present:** Joyce Brown (Items 3 - 11 only); Jon Darke; Royce Franklin (Chair and minutes (Items 3- 11 only); Tracy Jenkinson (Practice Manager); Vicky Tombs-Guest (New Age U.K.) and Caroline Wallis.
3. **Presentation:** Vicky was welcomed to the meeting. Vicky said Age UK was involved in helping people 55 or over to remain independent in their community. In practice Age UK try to ensure there is joined-up work with an individual. Some patients can be seen as frequently as once per day. They wanted to decrease isolation and increase people's confidence. They can offer advice over money and benefits fuel poverty for example. They can help with I.T. skills. They can provide shopping delivery and try to increase leisure and social activities for the isolated. Take people to doctor's appointment. They can be contacted on 0161 622 9266 E Mail: [pip@ageukoldham.org.uk](mailto:pip@ageukoldham.org.uk)
4. **Minutes of the Meeting held on 5<sup>th</sup> December, 2015** were accepted as a true record.
5. **Matters Arising** (a) **On Lines appointments** still on schedule for end of March. (b) **Patients Experience Questionnaires** Tracy reported nothing of significance came out of the exercise. (c) Pleasing a Blue Badge had been obtained for the dementia sufferer after Royce had written to the Chief Executive of Oldham Borough Council. (d) Push Dr no date yet for implementation.
6. **Applications for funding by the Cluster** Tracy informed the meeting about applications on behalf for a note summariser (for the cluster); a community matron (for Saddleworth Medic Practice); a Nurse Practitioner (Leesbrooke and Pennine Medical) and Open access Cardiology Diagnostics (Cluster wide). Tracy said these had gone before the C.C.G. Decisions are awaited.
7. **Action Plan** Royce had compiled a list which was altered by the meeting (final copy attached). Issues of particular note: No.4: website considered much improved. All P.P.G. members to have only their names on the site except Royce in his capacity as Chair. No.7: Tracy and Nicky to get together to sort out the lack of congruence between Nicky's I.T. system and the practice's.
8. **Report Back on Webinars** Joyce says this connected to Dementia has not been as successful as it might but she intends to go to future sessions.
9. **Opening of Delph Surgery** No yet finalised but felt the Patients' Group should open it. Residents who were inconvenienced should be invited e.g. Holland Close residents.
10. **Carers ' Group** Still progressing well including the third Friday.
11. **Dates and Times of Meetings** In an attempt to ensure those who are working could attend Royce to circulate members to see what is the most convenient.

12. **Man Project** Joan, Caroline, Tracy and Royce went through the paper produced to suggest possible alterations.