

**MINUTES OF THE SADDLEWORTH MEDICAL PRACTICE PATIENT
PARTICIPATION GROUP MEETING HELD AT THE UPPERMILL SURGERY ON
Friday, 18th January, 2013**

1. **Apologies** were received from Averil Cunnington; Alma McInnes and Edna Simister-Wolstenholme.
2. **Present:** Joyce Brown; Joan Darke; Royce Franklin (Chair and Minutes); David Makin; Ali O'Brien; Sue Palfrey; Tracy Jenkinson (Practice Manager); Joan Reed; Julia Schofield and Caroline Wallis (from item 4)
3. **Minutes of the meeting held on 20th November, 2012** were accepted as a true record.
4. **Matters Arising** (a) Photographs for 3 remaining members still needed; (b) photographs of doctors – this is being arranged. (c) Folders – Julia happy for minor amendments to be made at the practice – more practical alternative. Royce to look at recent newsletters to see whether there are extracts from there for the folders. Folders are being read in the waiting areas. Sue to supply up to date information about youth activities. (d) Voluntary weekend submission sent. Not known whether future weekends will be held. Has been agreed latest was not as well attended as the first.
5. **Newsletter** Agreed these should go to all the pharmacists and that distribution in the foyer remains a good way of engaging patients in conversation about the group and other matters. From the recent foyer discussions Julia reported that there had been a request for larger print. Agreed future newsletters would include mention of larger print copies being available on request. Next publication possibly March.
6. **Carers' Group Report** Joan Reed reported bank balance at 31.12.12 was £3029.30. They have received £400 from the Local Authority. Royce agreed to get figures audited. The group had had their A.G.M. Few new ones have attended. Christmas party went well and Teddy raffle showed a £128 profit.
7. **New Method of Ordering Prescriptions** Tracy reported this is working smoothly and some flexibility is being used when necessary e.g. for those with memory problems.
8. **Survey Progress** First two sections presented to the meeting. A minor amendment agreed in paragraph 2.1. Otherwise o.k. Sue; Tracy and Royce had met on 2 occasions. Because of the poor response to the questionnaire from those aged 18-20 and 21-25 groups the closing date has been extended to 31st January. Issues to be considered for the final submission include possible notice board for youths; confidentiality leaflet (some comment had been made on this topic and it was felt the clause in the questionnaire should have been on the first page – some young patients had gone to the I.C.C. to avoid being seen at the surgery); need to ensure there was a link with health and wellbeing agenda (see item 12 below); contact with the C.C.G. G.P. who has responsibility for children, Dr D McMaster; contact with the young carers' group; respite care for carers and link with the school. Decision needed about Facebook and twitter contact and any other social medium e.g. life chat. Felt there were also lessons about the survey itself. Were there too many questions?

9. **Doctors First Up Date** The triage nurse system has been abandoned. Instead doctors are taking the calls and discussing with patients the best way forward. On occasions they will be invited into the surgery for a full consultation. All doctors are now involved. Tracy wants the P.P.G. to be involved in informing the patients once the survey work has been completed.
10. **Friends and Families Tests** Details of this initiative announced by the Prime Minister have not filtered down to practices. The P.M. wants all patients to report on the performance of doctors both G.P.s and hospital visits and stays.
11. **Health and Wellbeing Group Report** David said he was deeply appreciative of Tracy's attendance at these meetings. David reported the group had split into 3 groups determined by age. 0-16; 17-64 and 65 and over. He and Royce were in the middle group where the main thrust will be on obesity. Tracy and Sue are in the group looking at 0 – 16 year olds. Each group will meet before the next meeting to begin to formulate a strategy to address issues identified. David expressed concern about the new structure for the cancer network and about fuel poverty with the increase in fuel prices. It has been reported the Blood Transfusion Service is returning to Saddleworth.
12. **Delph Developments** It is now common knowledge that the development will go ahead subject to planning permission. Negotiations taking place about possible location of the temporary building with the Methodist Church next door. Once started it is hoped the Car parking may also be possible there in the short term. Some concern about the extra volume of traffic in what is a very confined area.
13. **Television Screen** Tracy agreed to look at the television screen to see how it could be improved and what flexibility there is with the contract. Split screen makes the images and lettering too small.
14. **Why Weight?** Felt to be a worth while project.
15. **Date of the Next Meeting Tuesday, 26th February, 2013 at 2 p.m. Apologies from Julia.**