

**MINUTES OF THE SADDLEWORTH MEDICAL PRACTICE PATIENT
PARTICIPATION GROUP MEETING HELD AT UPPERMILL SURGERY**
ON FRIDAY, 19TH JULY, 2013

1. **Apologies** were received from Julia Schofield.
2. **Present:** Joyce Brown; Joan Darke; Royce Franklin (chair and minutes); Tracy Jenkinson (Practice Manager); David Makin; Ali O'Brien; Sue Palfrey; Joan Reed; Edna Simister-Wolstenhulme; Caroline Wallis.
3. **Minutes of the Meeting Held on 11th June, 2013** were accepted as a true record.
4. **Matters Arising:** (a) Still awaiting **2 photographs**(b) T.V. Monitor. Notice has been given to terminate the contract. Thanks to Caroline for coming recently to look at the system (c) Helping with the Benefits' claims – this was put in the newsletter .
5. **Jason Bromley – Self-Care Co-ordinator Pennine Care NHS Foundation Trust**
Discussion Royce said Jason had been to the last Saddleworth & Lees Health and Wellbeing Group sub-committee meeting where Sue and he had given a presentation on the survey carried out towards the end of last year. As part of that presentation it was mentioned we were thinking of having long term condition(s) as our survey base this year. Because of his role in the community it was felt Jason could contribute to the debate and he was welcomed to the meeting. Jason said he had been working in Oldham for 10 years across the borough. He welcomed the opportunity to come to the meeting. He was particularly keen on our work with young people. He has a particular role in determining priorities. One of the big issues was whether doctors had sufficient time for what they are increasingly asked to do. It was up to us all to take responsibility for ourselves as far as we are able. We need make patients aware of all the facilities that exist so that they can function with less help. Clearly training of all staff with co-ordination is essential. We need community health champions around in each district of Oldham. Long term conditions are going to increase and managing them within the community is very important. We need to avoid so many people going to A & E when other work within the community could have prevented a return. Self-management is important. This will involve nutritional advice setting goals being realistic about what individuals can achieve and improving the social environment of individuals. Very contact with a patient should count. Here we are not talking just about clinicians. There is a prime need to ensure that health workers work together. It was accepted as more work is delegated there is a given that accountability and co-ordination must be maintained. There was a discussion about how we could work together on long term condition(s). Jason said he would send us his K.P.Is. Communication remains the key element in so many ways. Jason was thanked for his input. There can be no doubt we shall be in touch.
6. **Dementia Friends** Helen Morris has continued in her rounds of the villages. Date of the next meeting are included in the newsletter.
7. **Delph Surgery Developments** Tracy reported there have been difficulties in the transfer to the new temporary premises. They are currently waiting for B.T. to contact the I.T. system. There have been difficulties in the old building which contains asbestos. Tracy said there is now a need for the practice to have a date

when the new build can be explained to patients and Tracy said she wanted the P.P.G. involved in an open day where plans for the new build in Gartside Street could be explained and the P.P.G. could have a facility for explaining their role. Tracy said there will be a press release as soon as a date and venue are known.

8. **Action Plan Implementation** Sue had met with Julia and facebook plans were now going ahead. Tracy happy with the proposals. The facebook would be in collaboration with the youth Forum. There will be safeguards to ensure the proper use of facebook was maintained. Facebook should be up and running in readiness for the September meeting of the group. Contact made with OASIS for alcohol. Work to begin on the leaflet shortly.
9. **Appointments' System** The practice are looking at the doctor patient ratio. There has been a complaint about the ring back system. There is no ring back system for on the switchboard. The contents of the phont system is now controlled from the I.C.C.
10. **Next Meeting Tuesday 10th September, 2013 at 2 p.m.**